

Auburn Local Development Corporation

Annual Operations & Accomplishments Report

FY 2018

Introduction

The Auburn Local Development Corporation (“ALDC”) is authorized and empowered by the provisions of the New York State Not-For-Profit Corporation Law Section 1411: Local development corporations, and as defined in subparagraph (a)(5) of Section 102 thereof. ALDC’s purposes of ALDC are:

- To plan and promote, and if necessary, to coordinate and execute programs in the City of Auburn aimed at improving the quality of life of its residents by developing new approaches and methods where necessary and proper.
- To achieve certain educational, charitable objectives and public purposes of relieving and reducing unemployment, promoting and providing for additional maximum employment, bettering and maintaining job opportunities within the City of Auburn, instructing or training individuals to improve or develop their capabilities for such jobs, carrying on scientific research for the purpose of aiding the City of Auburn by attracting new industry to the City of Auburn or by encouraging the development of, or retention of, an industry in the City of Auburn and lessening the burdens of government and acting in the public interest.
- To provide all other services deemed necessary in furthering any of the foregoing public purposes.
- To do any other act or things incidental to or connected with the foregoing purposes or in advancement thereof, but not for the pecuniary profit or financial gain of its members, directors or officers, except as permitted under the laws of the State of New York.

The Administrative Office of ALDC is located at 2 State Street, Auburn, NY 13021. The Official Office of the Authority is located at Memorial City Hall, 24 South Street, Auburn, NY 13021.

This document is being presented as the Annual Operations and Accomplishments (“Annual”) Report for ALDC for Fiscal Year ending 12/31/2018 in compliance with the New York State Public Authorities Law (“PAL”) Section 2824-a, the 2005 NYS Public Authorities Accountability Act (“PAAA”) and the 2009 PARA. The goal of this report is to provide a written assessment and summary review of ALDC’s operations and accomplishments during FY2018. In some cases, this report will refer to and identify the publicly available (and posted) location of supporting reports or materials that provide the information cited. Collectively, this report and the cited materials include the following areas of concern:

1. ALDC Operations, Projects & Accomplishments in FY18
2. Real Property Owned and/or Disposed of by ALDC in FY18
3. ALDC Investment Report for FY18

I. ALDC FY 2018 Operations, Projects & Accomplishments

ALDC continued to operate under its authority in FY2018 with a Board of Directors consisting of 9 members, and with administrative services provided by the Cayuga Economic Development Agency (CEDA). The primary staff were CEDA’s Executive Director, as ALDC’s Executive Director, Economic Development Technical Specialist, as ALDC’s Acting Treasurer, and Acting Secretary. None of the above named staff were compensated by ALDC directly.

The Board conducted four (4) meetings and an Independent Financial Audit for FY2018 as required by statute. Each meeting included the review and approval of previous meeting minutes and a Treasurer’s Report. The full minutes of the Board meetings of FY2018 are available for review at ALDC offices at 2 State Street, Auburn, NY 13021.

During FY2018 ALDC did not have any projects, but expended effort and resources in the following areas:

- **Non-profit status change:** ALDC is working towards transitioning from a 501c4 status to a 501c3 status. This change would allow for greater flexibility in the projects the Corporation can undertake and assistance it can provide, including projects around housing and the public safety complex as listed below. An initial short form application was submitted, but was returned with a request for a long form application. The long form application was underway at the end of FY18.
- **Housing:** Continued consideration of ALDC partnering with Homesite to address blight and housing issues.
- **Public Safety Complex:** ALDC continued to explore the possibility of participating in a private-public partnership for the development and construction of a new Public Safety Complex in the City of Auburn. However, in order to do this, ALDC would need to change its non-profit status from a 501c4 to a 501c3 as mentioned above. In 2018, Auburn was awarded a Downtown Revitalization Initiative grant. The project was included for the Local Planning Committee to consider for recommendation to the State. The project was prioritized in early 2019 and will be included in Auburn Strategic Investment plan. An announcement regarding whether the project will be funded via this grant is expected in summer of 2019.
- **Grant Administration:** ALDC applied to the NY Main Street Grant as a backup to the Auburn DRI application. This grant was not awarded. However, the board began discussing in 2018 and formalized in early 2019 that ALDC will be the project sponsor for a small project grant fund in the DRI strategic investment plan. If the small project grant fund is awarded, the Corporation would become the administrators, which would generate administrative fees and be a source of revenue. ALDC had discussions regarding the responsibilities of the Board to undertake the grant administration, such as establishing an application process, determine what projects to include, and how much funding each project would receive.

II. ALDC PROPERTY OWNED AND/OR DISPOSED OF FY2018

ALDC did not own or dispose of any property, real or personal, in FY 2018.

III. ALDC INVESTMENT REPORT

Deposits and Investments

State statutes govern ALDC’s investment policies. In addition, the ALDC adopted its own written Investment Policy on June 17, 2015. ALDC monies must be deposited in FDIC insured commercial banks or trust companies located within the State. The ALDC Treasurer is authorized to use demand accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury and obligations of New York State and its localities.

Collateral is required for demand deposits and certificates of deposit at 105% of all deposits not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the state and its municipalities and school districts.

Total bank balances of ALDC were \$1,126.92 as of December 31, 2018, with no restricted funds. All funds were appropriately covered by FDIC insurances in accordance with policy. The carrying value of deposits at December 31, 2018 totaled \$1,126.92.